

Body Body

1. 312-222-9171 or Jennifer@bodybody.com

STEP 1 -Please fill out the Information below.

STEP 3 -List item(s) you are returning, including reason. (Refer to chart below.)

Client Number Order Number

BILLING INFORMATION :

Name _____

Address _____

City _____ State/Prov. ZIP _____

E-mail _____

Telephone Daytime _____ Evening _____

SHIP TO ADDRESS: (If different from Client Billing Information) Name

Qty	Cat. Code	Item Number	Color	Size	Description	Reason
1	RF	104-242	099	M	EXAMPLE	42

Address

City State/Prov. ZIP

E-mail

Telephone Daytime Evening

STEP 2 -How would you like us to handle your request?

Shipping and handling fees are not refundable.

Exchange item (Please fill out reorder section below)

Refund/Credit

I am returning a gift. Please send (check one):

Sizing	Too Small	Too Large	Service	Quality
Overall	28	22	11 -Wrong item shipped	16 -Marked, spotted, stained
Chest/Bust	29	23	12 -Late arrival	17 -Quality of fabric
Waist	30	24	13 -Part of a discontinued set	18 -Workmanship

Seat/Hips	31	25	14 -Duplicate shipment	19 -Defective
Rise/Crotch	32	26	15 -Had cancelled merchandise	20 -Coordinates did not match
Length	33	27		21 -Item not as pictured
Product Performance			Style/Preference	Other
34 -Excessive Fading			37 -Do not like fabric	40 -Changed minds
35 -Excessive Shrinkage			38 -Do not like color	41 -Gift-do not want
36 -Durability			39 -Do not like style	42 -Reason not listed

Exchange Credit (Merchandise Certificate)

Please check here if you would like to include additional comments. You may list your comments on the back of this form.

STEP 4 -Please place your reorder here.

Page No.	Cat. Code	Item Number	1st Choice Color#	Alternate Color#	Size	Description	Price Each	Total
25	RF	104-242	099	230	M	EXAMPLE	\$29.00	\$29.00

STEP 5

Enclose this form along with the merchandise in a secure package. Attach the Return Label to the outside and return through any UPS shipper or by insured mail. Please allow 30 days for us to receive your return and process your request.

Body Body
 211 East Ohio # 1813
 Chicago IL 60611

Carrier Will Not Return Without Postage.

M E T H O D O F P A Y M E N T: All prices stated in US dollars. Please include credit card number and expiration date with credit card orders.

Check or Money Order Enclosed (US funds only) Gift/Merchandise Certificate

Charge to my (check one): MasterCard American Express Discover Visa JCB

Credit Card Number Expiration Date Signature

NOTE: Additional merchandise ordered may qualify for additional special offer or require additional shipping and handling charges. If no method of payment is provided, the original credit card will be charged for any balance due. A full accounting will be included with your merchandise when it is shipped. If you have any questions about your return, please email us at Jennifer@bodybody.com

We will gladly issue a refund, credit or exchange for the value of the merchandise returned within 90 days of delivery. If you find you need to return merchandise after 90 days, we will issue a merchandise certificate for the value of the merchandise. Special offers may be subject to reduction by a return/exchange or cancellation.

